



4. Give the following particulars concerning your education

Examination Passed	Subject, Division and Percentage	Year	Name of the University/ Board /Institution

5. Are you employed, if so, please give the following particulars and attach a “No. Objection Certificate from your employer?”

Name of Employer	Date of Joining	Designation	Salary of Drawing

6. Nationality ..... Are you married or single? ..... Religion .....

7. Medium of Study: I wish to undergo training through:

English ..... 80%20% and Hind ..... 20%80%

8. Do you require Hostel Accommodation? Yes ..... No .....

9. Why you wish to join this Course? Give reasons or grounds therefore? .....

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**Checklist (to be attached along with the Admission Application Form):**

- Self-attested certificate and mark sheet of 10<sup>th</sup>
- Self-attested certificate and mark sheet of 12<sup>th</sup>
- Self-attested copy of Adhaar Card as address proof
- Self-attested copy of Migration certificate of 12<sup>th</sup>
- Self-attested copy of Character certificate from the last school attended
- 08 recent color passport sized photograph

**RULES & REGULATIONS**

1. All the students shall be regular and punctual throughout each session beginning with the first day of instructions. Each student should have 75% attendance in each subject separately. An allowance of 10% attendance is made of illness, which should be supported with Medical Certificates. In any case the minimum attendance shall/should be 75%.
2. Irregular attendance, habitual idleness, Disobedience or unbecoming conduct in the premises will render student liable to be dismissed at any time by the authorities. In such matter, the decision of the Secretary /Director/Principal will be final.
3. Any student found short of attendance (minimum 75%) as per the Rules of Examinations of IPH&H, New Delhi he/she shall not be allowed to appear in the Final Examinations. Such debarred students must repeat the course to be eligible to appear for the Final Examinations with required percentage of Attendance (75%).
4. If any student found indulge in unfair practice or means in the Final Examinations he/she be expelled and debarred from appearing in the examinations for two successive years.

5. Any damage caused to the property of the Institute must be replace/restored by the student & Guardian(s) concerned.
6. Students are responsible for the books , equipments, tools and other instruments used by them and shall make good on their loss or damage.
7. IPH&H, New Delhi does not take any responsibility for any injury sustained by the student though all precautions will be taken to avoid any accident.
8. It is compulsory for all the students to participate in the field visits, educational tours & other establishments of historical values. Though all precautions and safety measures will be taken but the candidates , their Parents / Guardians shall be fully responsible for any Natural or Un- natural cause and the IPH&H, New Delhi does not takes any responsibility for the same.
9. FEES OF THE COURSE MUST BE PAID BY THE STUDENT AS PER THE RULES & REGULATIONS/ MENTIONED IN THE ADMISSION CONFIRMATION LETTER. AFTER THE DUE DATE THE STUDENTS NAME SHALL BE STRUCK OFF THE ROLL AND HE/ SHE SHALL BE RE-ADMITTED ONLY ON PAYMENT OF RE-ADMISSION FEES OF Rs. 15,025/- ONLY UPTO 6 DAYS. RE-ADMISSION CAN ONLY BE DONE ONCE DURING THE SESSION. IN CASE OF SHORT OF ATTENDANCE OR THE REASONS MENTIONED UNDER THE STRIKING OF ROLLS NO STUDENT CAN SEEK RE-ADMISSION.
10. FEE ONCE PAID WILL NEITHER BE REFUNDED NOR ADJUSTED IN ANY CASE.
11. The parent/ Guardian will fill in the application form with accuracy. The signing of the form will constitute an agreement of the part on the Parent/ Guardian and candidate to abide by the Rules & Regulations of the Institute as laid down in the Prospectus and from time to time
12. The IPH&H, New Delhi will issue its own Diploma after careful assessment of the student's performance at the Final Examinations.
13. The IPH&H, New Delhi will observe all Gazetted holidays.
14. In case of any dispute during or after the training period, the decision of the authority will be final and Jurisdiction for legal proceedings will be NCT of Delhi only.
15. The IPH&H, New Delhi will reserve its right to change, delete alter and add of the above rules and regulations as and when necessary without prior information.
16. Any dispute arising out of the application of these Rules and Regulations or matters arising out of these will be subject to the jurisdiction of Courts in Delhi only. Wherever, the Rules are silent the decisions of the Institute will be final and binding.

#### **DECLARATION**

I hereby solemnly affirm & declare that:

1. The entries in this Form and the additional particulars, in reply to the questions above are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the admission, my admission or Diploma may be cancelled or withheld by the Secretary of the IPH&H, New Delhi as their Primary Right and I shall be solely responsible for it.
2. I am mentally and physically fit and do not suffer from any physical deformity or any communicable disease.
3. I shall be willing to serve in any Department of the Institute/ Hospital/Clinic/ Urban or Rural area at any time during my theory and practical training classes / field practice at my own expenses.
4. I do hereby agree to pay the cost of damages caused to the movable and immovable property of the Institute or any Department concerned by me due to negligence/mishandling in my work/duties.
5. I will not keep myself absent from the classes without obtaining due and prior permission from the Principal/Director/Secretary and assure to attend 75% classes(Theory and Practical) and obey the instructions given by them from time to time.
6. I am aware that Fees, once paid, is neither refundable nor adjustable in any circumstances. The Institute will not be responsible for any change in circumstances or family economic condition or conflicts , disputes or decision to discontinue the study or any other reason(s).
7. In case of any dispute during and after training period, the decision of the Management Committee will be final and Jurisdiction for legal proceeding by or against the IPH&H will be National Capital Territory of Delhi only.
8. I shall extend my full co-operation and agree to abide by the decisions Instructions of the Principal/ Director/Secretary of the Institute and shall have no objection if I am awarded fine for any act of misbehavior, disobedience and for being absent from the class and I will not proceed in any court of law or Consumer's Forum/Association in any part of the country against any decision of the Management in this respect.
9. I shall not take part in any kind of illegal, political activities and Student's Union/ Association/Action Committee etc. of the IPP&H or any other Institution/College etc. and if found so, the Management is free to take any adverse action.
10. That I hereby agree to abide by Rules and Regulations/ Terms and Conditions of the IPH&H, New Delhi as mentioned in the Prospectus and have obtained consent of my parents/ guardian to join this course and noted that Fees, once paid is neither refundable nor adjustable in any circumstances.
11. That I am aware that IPH&H is a recognized/ approved/ recommended Training Centre by the various State Governments.
12. That I am aware that IPH&H does no guarantee or assure employment in Central or State Govt. or Semi-Govt. or Autonomous Bodies/ Private Sector in any part of the Country rather it only issues Certificate/Mark Sheets of respective courses as per merit of the student.
13. That I shall not use any type of Intoxicants/ Drugs or Tobacco, in any form, or Pan/Pan-Masala etc. in the premises of the Hostel and the Institute and I assure to maintain high standard of character, behavior and hygiene during my stay & training period in the Institute.

I hereby remit a sum of RS. 20,025/- (Rs. 25/- as Registration Fee(+)) Rs. 20,000/- as 1st Installment of Course fees, in Cash/Bank Draft No. .... Dated .....

Drawn on ..... Bank and payable at "New Delhi" in favour of "Institute of Public Health & Hygiene" and shall pay the balance of fees etc. as per the Admission Confirmation Letter, or as and when demanded by Institute. In case if I fail to pay the fees in time or on demand the IPH&H will have right/powers to cancel my admission and I will not proceed in any court of law in this respect. My 8 ( Eight passport size photographs and attested true Copies/Photostate copies of Certificates /Diploma /Degree/ Testimonials are attached herewith.

I and my parents /Guardians have carefully gone through the Prospectus , Rules & Regulation & Terms and Conditions of IPH&H and at my own will and desire in a free state of mind. I hereby apply for admission in the above said course.

Please accept my Admission Form and oblige.

Yours faithfully

Date..... Place .....

(Signature of the Candidate)

### DECLARATION BY STUDENTS / PARENTS / GUARDIANS

I, My Son/Daughter/Wife have gone through the above mentioned particulars and allow my Son/Daughter/Wife to join above stated Diploma Course of the IPH&H and I assure you that my Son/Daughter/Wife will obey the instructions/orders issued by the Secretary /Director /Principal or by any authorized person of the IPH&H. I take responsibility of payment of fees in time by the candidate and I am aware that fee's once paid is neither refundable nor adjustable in any circumstances.

Date..... Place .....

Signature of Father/Guardian/Husband

Name .....

Relationship with the Applicant .....

We hereby certify that the applicant and his/her guardian/parents/husband have signed this form in our presence and are not related to any of them.

1 .....

2 .....

Signature .....

Signature .....

Address .....

Address .....

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Date .....

Date .....